Government of India
Ministry of Textiles
Development Commissioner (Handlooms)

Indian Institute of Handloom Technology

Chowkaghat: Varanasi-221002, Email - iihtvns@gmail.com
Website - www.iihtvaranasi.edu.in, Phone No. - 0542-2203833

NOTICE INVITING APPLICATIONS

IIHTV/Admn-80/Vol-23

Applications are invited from the suitable and eligible candidates for filling up of the following **General Central Service Group "C" Technical (Non-Ministerial)** posts on Direct Recruitment basis by the Director (Institute), Indian Institute of Handloom Technology, Varanasi, a sub-ordinate office under O/o the Development Commissioner for Handlooms, Ministry of Textiles, for initial posting at IIHT, Varanasi with All India transfer liability.

Sr. No.	Name of Post	Pay Level in Pay Matrix as per 7th CPC & Pre-revised Pay Band/ GP	No. of Vacancy	Reservation Position
1.	**Lab. Attendant (Weaving)**	Rs. 18000/- (Minimum of Pay Matrix in Level - 1) PB-1 Rs. 5200-20200+ GP Rs. 1800/- (Pre Revised)	**02**	01-UR 01-OBC

For details about qualification, age limit, selection process and application format etc. please log on the website: **www.handlooms.nic.in or www.iihtvaranasi.edu.in . Last date of receipt of applications will be 45 days from the date of publication of the advertisement in Employment News.**

(Dr. P. Thennarasu)
Director

CBC 41102/11/0002/2223 **EN 22/4**

Published in employment News 27 August – 2 September 2022

Note : Any update/information in respect of this recruitment will be updated in this portal regularly. Candidates are requested to visit this portal regularly for getting updates.

GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
DEVELOPMENT COMMISSIONER (HANDLOOMS)
INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY
CHOWKAGHAT: VARANASI-221002
TEL: 0542-2203833:TELE-FAX:0542-2208329
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Advertisement No. CBC 41102/11/0002/2223

Applications are invited from the eligible candidates for filling up of the following General Central Services Group 'C' Non-Gazetted Technical posts on Direct Recruitment basis for posting initially in Indian Institute of Handloom Technology, Varanasi, Uttar Pradesh with All India transfer liability. Details are as under: -

Sr. No	Name of the posts with Initial Basic Pay in Pay Matrix, Pay Band, Grade Pay and Classification	No. of posts and Reservation position	Age for Direct Recruitment	Educational qualification and other qualification for Direct Recruitment	Brief description of the job requirement and nature of duties of the post
1	2	3	4	5	6
1.	**Laboratory Attendant (Weaving)** **Rs.18000/- (Minimum of Pay Matrix in Level – 1)** **PB-1 Rs.5200-20200+GP Rs.1800/- (Pre Revised)** **Group "C"** **Non-Gazetted** **(Non-Ministerial)**	02 (Two) 01-UR 01-OBC	Below 30 years (servants up to the Relaxable for Government age of 40 years as per the extant instructions issued by the Government from time to time) **Note 1:-** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep).	**Essential:** Matriculation or its equivalent from a recognized Board or University with at least two year's experience in winding, warping and other operations related to weaving. **Note 1:-** The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. **Note 2:-** The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them. **Desirable:** Advance certificate course or Short Term course in Weaving from a recognised Institute or Weavers Service Centres or Indian Institutes of Handloom Technology.	(i) To open and close the Weaving Shed, windows, etc. (ii) To clean looms and other machineries on day-to-day basis (iii) To assist the day-to-day working of Weaving Section (iv) To carry out any other work entrusted by Senior Officials / officers.
Note:- Qualifications are relaxable at the discretion of the competent authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.					

ELIGIBILITY FOR APPLICANTS

Applicants must fulfill the educational qualification, experience and age limit and other criteria for the post applied for, as on the last date of receipt of the applications, failing which the application shall be summarily rejected and no correspondence will be entertained in this regard. Candidates are, therefore, advised to satisfy themselves before applying for the post(s) that they possess the requisite essential qualification and experience. The prescribed essential qualifications are the bare minimum and mere possession of the same does not entitle candidates to be called for the Written Test/Practical Test/selection. **The candidates who are willing to apply for more than one post are required to submit a separate application against each post in the prescribed format.**

AGE RELAXATION FOR GOVERNMENT SERVANTS/SC/ST/OBC's/others.

The upper age limit is relaxable for Government servants' up-to 10 years. The age relaxation will be admissible to such of the Government servants are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) recruitment to which has been advertised. The above concession will be admissible only where an employee has rendered not less than three years continuous service under Government. The relaxation of age limit and other concessions for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time .

SCHEME OF SELECTION

Selection of the aforesaid posts will be on the basis of written and practical test, which will be conducted by a duly constituted Selection Committee. However, if the number of applications received for a particular post is large, then the appointing authority reserves the right to lay down any criteria for the purpose of short listing of the candidates for selection tests.

LAST DATE OF RECEIPT OF APPLICATIONS

Application in the prescribed proforma **(Annexure-I**) must reach by Speed Post/Registered post along-with self-attested photocopies of all certificates for age, educational qualification, experience and SC/ST/OBC/PH Certificates, if any etc. to the office of **Director, Indian Institute of Handloom Technology, Chowkaghat, Varanasi-221002** within 45 days (52 days in respect of the candidates residing in NE Region including Sikkim, Jammu & Kashmir, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep) **from the date of publication of the advertisement of the above vacancies in the Employment News/Rojgar Samachar.** The serving employees must send application through their respective employer; otherwise, their applications shall be summarily rejected. Application received after the last date or without relevant documents shall be summarily rejected and no correspondence in this regard will be entertained. **This Office shall not be responsible for any postal delay.**

The decision of the Appointing Authority in all respects relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/test, etc., will be final and no enquiry/correspondence will be entertained in this regard.

Note:

1) The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).

2) Candidates should note that only the date of birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent examination will be accepted and no subsequent request for its change will be considered or granted

3) Candidates claiming OBC status may note that certificate on creamy layer status in the prescribed format (**Annexure-II**) should have been obtained within **3 years** before the closing date.

4) Candidates claiming to belong to one of the Scheduled Caste or Scheduled Tribes should submit in support of his claim an attested/certified copy in the prescribed format (**Annexure-III**), from the District Officer or the Sub-Divisional Officer or any other officer as listed in the format.

5) Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction in Uttar Pradesh.

Director

Annexure I

Paste recent Photograph

Format of application

Advertisement No……

1. Name of the post applied for……
2. Name of the Candidate (**In Block Letters**)

3. Father's/Husband's Name

4. Employment Exchange Card No, if any……..

5. Correspondence Address with Phone No.

S	**T**	**A**	**T**	**E**							**P**	**I**	**N**						
C	O	N	T	A	C	T	N	O											

6. Permanent address:

S	**T**	**A**	**T**	**E**							**P**	**I**	**N**						

7. Nationality ……
8. Category (SC/ST/OBC/PH/Others)……
9. Date of Birth ……
10. Sex……
11. Educational/Professional Qualification possessed/Examination passed :-

Name of the Examination Passed	Name of the Institute/Board/University	Year of passing	Percentage

12. Work Experience (If any in chronological order):

Sl. No.	Name of Institution / Establishment	Designation	Nature of duties	Last Salary drawn	From	To	Duration of Service		
							D	M	Y

DECLARATION

I do hereby declare that the information furnished in the format in support of my educational qualification, experience and other particulars in connection with my candidature for the advertised post viz. …… is true and correct to the best of my knowledge and belief. In case, any information is found to be false or incorrect in near future, my candidature is liable to be treated as cancelled.

(Signature of the candidate)

Place: …….

Date: ……..

Self-Attested enclosures to be enclosed by the candidate along with the application:

1. Aadhar Card/Voter-ID card as address proof.
2. Matriculation Certificate in support of Date of Birth.
3. Educational Mark Sheets and Certificates.
4. Experience Certificate (**To be submitted separately on the Letter Head of the concerned Firm/Organisation, as required under Sl. No. 12 furnishing all the information).**
5. SC/ST/OBC Certificate in case of claim to belong to the said category.
6. "No Objection" Certificate from the employer in case of Central/State Government servant.

FOR OFFICIAL USE ONLY

1. Application received on _____
2. Application accepted/rejected:_____
3. Reason of rejection:_____
4. Index No._____

Signature

Annexure-II

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

[Govt. of India, Department of Per & Trg. OM No.36033/28/94-Estt(Res)dated 02.07.1997]

This is to certify that_____
son/daughterof_____Vill._____
_____
District/Division_____ in the _____State belongs to the_____ community which is recognized as a backward class under:-

(i) Government of India, Min of Welfare, Resolution No.12011/68/93-BCC© dated the 10 September 1993 published in the Gazette of India, Extraordinary, Part I, section-1, No.186 dated the 13th September 1993.

(ii) Government of India, Min of welfare, Resolution No. 12011/9/94-BCC dated the 19th Oct. 1994, published in the Gazette of India, Extraordinary, Part-1, section No.163, dated the 20th October, 1994.

(iii) Government of India, Min of Welfare, Resolution no.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India, Extraordinary, Part-1, section1, No.88, dated the 25h May 1995.

(iv) Government of India, Min of Welfare, Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-1 Section-1, No.210, dated the 11th December 1996.

Shri_____and or his family ordinary resides in the _____
District/Division_____ State. This is to also certify that he/she does not belong to the persons/sections(CREAMY LAYER) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training, OM No.36012/22/93-Estt(SCT) dated 08.09.1993.

District Magistrate,
Deputy Commissioner, etc.

Date

Seal

Note: (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950

(b) The authorities competent to issue caste certificates are indicated below:-

(i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1 Class Stipendiary magistrate/ Sub- Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1 Class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Annexure-III

(FORMAT OF THE CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of_____of village/town* on District/Division *_____ of the State/Union Territory* _____Belongs to the Caste/Tribes*_____ which is recognized as a Scheduled Castes/Scheduled Tribes* under :-

The Constitution (Scheduled Castes) order, 1950_____
The Constitution (Scheduled Tribes) order, 1950_____
The Constitution (Scheduled Castes) Union Territories order, 1951*_____
The Constitution (Scheduled Tribes) Union Territories order, 1951*_____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Casted order, 1956_____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 as amended by the Scheduled Casted and Scheduled Tribes order(Amendment Act) 1976*
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order, 1962
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@
The Constitution (Pondicherry) Scheduled Castes order, 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967@
The Constitution (Goa, Daman & Diu) Scheduled Castes order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 1968@
The Constitution (Nagaland) Scheduled Tribes order, 1970@
The Constitution (Sikkim) Scheduled Castes order, 1978@
The Constitution (Sikkim) Scheduled Tribes order, 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act, 1991@
The Constitution (SC) orders (Amendment) Ordinance, 1996

1. Application in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati_____ Father/Mother_____of Shri/Shrimati/Kumari*_____ of village /town*_____ in District/Division *_____ of the State/ Union Territory*_____who belong to the _____ Caste/Tribes which is recognized as a Scheduled Casted/Scheduled Tribe in the State/Union Territory issued by the _____ dated _____.

2. Shri/Shrimati/Kumari and or* his/her family ordinarily reside(s) in village/town*_____ of _____District/Division*_____of the State/Union Territory of _____

Place _____ **Signature_____**
Date_____ **Designation_____**

(with seal of office)

*Please delete the words which are not applicable.
Delete quote specific presidential order.

Delete the paragraph which in not applicable.

NOTE: The term ordinary reside(s) used here will have the meaning as in section 20 of the Representation of the people Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificate:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue officers not below the rank of Tahsildar.
(iv) Sub- Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.